

**CIERRE SRL**  
**VIA UGOLINI, 12**  
**20125 MILANO (ITALY)**

**Information pursuant to and for the purposes of art. 13, EU Reg. 2016/679**

Dear Sir or Madam,

We wish to inform you that the EU Reg. 2016/679 ("European Regulation on the protection of personal data") provides for the protection of persons and other subjects and respect for the processing of personal data. Pursuant to Art. 13, therefore, we provide the following information:

**1. Purposes, legal basis for processing for which the data are intended**

a) The processing of personal data supplied by you is aimed solely at fulfilling contractual obligations and fulfilling specific requests, as well as fulfilling regulatory obligations, in particular accounting and tax requirements for the production, trade and advice of hoists.

**2. Processing methods**

In relation to the aforementioned purposes, your data are processed electronically and manually. The processing operations are carried out in such a way as to guarantee the logical and physical security and confidentiality of your personal data.

**3. Legitimate interests pursued by the data controller or third parties**

The legitimate interests pursued by the Data Controller in the processing of data are given by having to respect and honour the contractual obligations signed between the parties.

**4. Nature of personal data**

Your personal data are those processed in the performance of the service requested by you.

**5. Mandatory or optional nature of the data provision**

Your personal data are processed:

A) without your consent, with obligatory nature, to fulfil the pre-contractual, contractual and fiscal obligations; fulfil the obligations established by law, by a regulation, by community legislation or by an order of the Authority; exercise the rights of the owner, for example the right to defence in court.

**6. Scope of communication and dissemination of data**

Your data may be disclosed to:

- all individuals whose authority to access such data is recognised by legislative measures;
- our collaborators and employees, as part of their duties;
- all those natural and/or legal persons, public and/or private when the communication is necessary or functional to the performance of our business and in the manner and for the purposes illustrated above for example: banks, insurance companies, auditing bodies, control, debt collection companies, etc.

**7. Transfer of personal data to a Third Country**

Your data are not subject to transfer outside the European Union.

**8. Mode and duration of personal data retention**

Your personal data will be kept for the time strictly necessary. Specifically, fiscal and accounting data from the termination of the 10-year relationship.

**9. Existence of an automated decision-making process:**

There is no automated decision-making process.

**10. Extreme identification of the controller**

The "CONTROLLER" OF PROCESSING, under Article 28 of the Code regarding the protection of personal data is **Cierre Srl** with registered office in **Via Ugolini, 12 – 20125 Milano (Italy)**, Tel **+39026420989**, e-mail: **cierre@tin.it** in the person of the legal representative **Miss Silvia Climelli**

**11. Rights of the interested party**

**11.1 Art. 15 (right of access), 16 (right of rectification) of EU Reg. 2016/679.**

The interested party shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and to the information reported in this statement.

**11.2 Right pursuant to art. 17 of EU Reg. 2016/679 right to cancellation ("Right to be forgotten")**

Each data subject shall have the right granted by the European legislator to obtain from the controller the erasure of personal data concerning him or her without undue delay, and the controller shall have the obligation to erase personal data without undue delay where one of the following grounds applies:

a) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;

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- b) the interested party withdraws the consent on which the processing is based according to point (a) of Article 6(1) of the GDPR, or point (a) of Article 9(2) of the GDPR, and where there is no other legal ground for the processing.
- c) The data subject objects to the processing pursuant to Article 21(1) of the GDPR and there are no overriding legitimate grounds for the processing, or the data subject objects to the processing pursuant to Article 21(2) of the GDPR.
- d) personal data have been unlawfully processed;
- e) the personal data must be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;
- f) personal data have been collected in relation to the offer of information society services referred to in Article 8, paragraph 1 of EU Reg. 2016/679.

**11.3 Right referred to in art. 18 Right of limitation of treatment**

The interested party has the right granted by the European legislator to obtain from the controller restriction of processing where one of the following applies:

- a) the interested party questions the accuracy of the personal data, for a period enabling the data controller to verify the accuracy of the personal data;
- b) the processing is unlawful and the data subject objects to the deletion of the personal data and requests the restriction of their use instead;
- c) although the controller no longer needs the personal data for processing purposes, the interested party requires the personal data for the establishment, exercise or defence of rights in court;
- d) the interested party objected to processing pursuant to Article 21, paragraph 1, pending the verification whether the legitimate grounds of the data controller override those of the interested party.

**11.4 Right pursuant to Article 20 Right to data portability**

The interested party shall have the right to receive the personal data concerning him/her, which he/she has provided to a data controller, in a structured, commonly-used and machine-readable format and shall have the right to transmit those data to another data controller without hindrance from the data controller

If you would like more information on the processing of your personal data, or to exercise the rights referred to in paragraph 10 above, you can contact the following email address: [cierrego@tin.it](mailto:cierrego@tin.it).

Before we can provide them, or change any information, in the shortest possible technical time, you may need to verify your identity and answer some personal questions about the data provided.

**12. Revocation of consent to treatment**

The interested party has the right to withdraw their consent at any time without prejudice to the lawfulness of the processing based on the consent given before the revocation.

You have the right to revoke your consent to the processing of your personal data by sending a email to the following address: [cierrego@tin.it](mailto:cierrego@tin.it), accompanied by a photocopy of your identity document, with the following text: "revocation of consent to the processing of all my personal data". At the end of this operation your personal data will be removed from the archives as soon as possible.